



## **REQUEST FOR EXPRESSIONS OF INTEREST (INDIVIDUAL CONSULTANT SELECTION)**

**Lao People’s Democratic Republic**  
**The Public Information and Awareness Services for Vulnerable Communities Project**  
**(PIASCV)**  
**Grant No.: 170640**

**Assignment Title: Monitoring and Evaluation (M&E) Consultant**  
**Reference No. (as per Procurement Plan): CS-04**

The HELLETAS Swiss Intercooperation Laos has received financing from the World Bank toward the cost of the Public Information and Awareness Services for Vulnerable Communities Project (PIASVC) and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include to design and develop the PIASVC’s Monitoring and Result Measurement (MRM) System (and all related tools, guidelines, templates, etc.) in line with the Project Development Objectives (PDO), Intermediate Level indicators and the Results Framework and using participatory approach. The Monitoring and Evaluation (M&E) Consultant will also provide support to capacity development in relation with M&E to identified stakeholders i.e. the PIASVC sub-grantees.

The consultancy is part time and is planned for 30 (thirty) days, from February 2022 to September 2022.

The Consultant will be based in Vientiane, Lao PDR.

The detailed Terms of Reference (TOR) for the assignment are attached to this request for expressions of interest.

The HELLETAS Swiss Intercooperation Laos now invites eligible individual consultants to indicate their interest in providing the Services. In order to apply for the position, the interested applicants shall submit their CV and motivation letter in a written form to the address given below (in person, or by mail, or by fax). Interested Consultant should provide information demonstrating that s/he has the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- Master’s degree in social sciences, economics, international relations, development or related field.

- At least 6 years of similar work experience with at least 3 years of experience in the development and implementation of MRM systems for development projects.
- Good knowledge of concepts and framework for monitoring and Evaluation and Result Measurement and strong demonstrated experience in monitoring, evaluation, accountability and learning, including participatory approaches.
- Demonstrated experience database management.
- Knowledge in designing surveys and other data collection instruments and tools.
- Knowledge and understanding of the political, economic and social contextual factors of Laos in relation to the development sector, especially on land issues is a plus.
- High degree of computer literacy in Microsoft packages (MS Word, MS PowerPoint, MS Excel).
- Experience in and the ability to facilitate capacity building and training at different levels for staff and beneficiaries.
- Excellent and demonstrable analytical skills.
- Excellent written and spoken English language skills.
- Ability to be creative and proactive to work.

The attention of interested consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, revised November 2017 and August 2018 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Competitive Selection of Individual Consultants method set out in the Procurement Regulations.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax) by **2<sup>nd</sup> of March 2022, Midnight local time.**

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